



Phi Kappa Psi Chapter Accreditation Program

Phi Kappa Psi implemented its Accreditation program in order to provide best practices and to evaluate chapters on an annual basis. Using practices and requirements at various levels, chapters can implement the information within this guide to improve how they operate their organization and improve their overall fraternal experience. The various information requested is submitted via forms on specific due dates throughout the year and is completed by multiple officers and chairmen in the chapter.

Each chapter is evaluated based upon criteria within seven operational areas and three operational performance levels:

Operational Areas

Risk Management
Campus and Community Involvement
Academics
Chapter Management
Membership Recruitment
Fraternity Education
Alumni Relations

Operational Performance

Minimum
Basic
Advanced
Premier

Upon completion of a performance standard, the chapter is awarded a certain number of points that will aggregate toward Accreditation standing and awards (points per standard can be reviewed starting on page 7). **At the very least, chapters must complete all Minimum standards to remain in good standing.** Submissions in addition to the Minimum standards will be considered for Accreditation awards. See below for the points thresholds for each level of Accreditation.

Accredited = 65+ points

Accredited with Honors = 80+

Accredited with Distinction = 100+

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Minimum Chapter Operational Performance

Minimum standards were established to create a baseline for all chapters. In order to be a chapter in Good Standing with the National Fraternity, **all Minimum Chapter Operational Performance standards must be met within a reporting period/year**, whichever is applicable.

1. No Risk Management Violations
2. 20 community service hours per man per year
3. Raise an average of \$25 philanthropic dollars per man per year
4. Chapter GPA at or above the all-male average or 2.75 (on a 4.0 scale), whichever is higher
5. Membership size at or above the all IFC average or at least 25 members
6. Take at least one new member class per year and conduct initiation of new member class

Important Notes:

- While not considered minimum standards this year, the Fraternity still expects chapters to comply with completing two (2) risk management education programs and GreekLifeEDU. Failure to do so will result in monetary fines related to insurance costs. More information on this can be found in the *2019-2020 Risk Management Education Overview* located on Phi Psi Portal's HQDocs.
- *Phi Kappa Psi Risk Management Signature Form* located on Phi Psi Portal's HQDocs needs to be submitted with each new officer class in the Chapter Operations Documents submission.



Basic Chapter Operational Performance

Basic Chapter Operational Performance standards detail a breakdown of best practices and standards for those groups aiming to accomplish more than is minimally required of them. The more a chapter implements Basic practices above the Minimum requirements, the more operationally-sound the chapter becomes.

1. 25 community service hours per man per year
2. Raise an average of \$50 philanthropic dollars per man per year
3. Membership at or above the all IFC average
4. Academic support plan created and submitted
5. Minimum GPA established for all members
6. Minimum GPA established for recruitment of new members
7. Completion of fall mandatory risk management education program with 85% attendance from chapter members (fall program topic: Alcohol and Drug Abuse)
8. Completion of spring mandatory risk management education program with 85% attendance from chapter members (spring program topic: Any topic listed within the Phi Kappa Psi Risk Management Education Overview)
9. Safe social events plan created and submitted
10. All seven standing committees established
11. Chapter Operations documents submitted (Chapter bylaws, code of conduct and grievance procedures, letter of status from IFC, Officer Risk Management Signature Form)
12. Calendar year presidency (winter/spring term start)
13. President Meets with Greek Advisor Monthly
14. Check in with the District Archon semi-annually
15. Host an officer transition/reassessment workshop
16. Have at least two (2) active social media accounts
17. Attendance at mandatory national events
18. Adherence to national new member program and initiation deadlines
19. 100% of new members complete GreekLifeEDU (at least part 1) before June 1
20. Minimum new member retention rate of 80% all new member classes
21. One alumnus present at initiation to give alumni address
22. Ritual review completed for chapter with 80% membership attendance
23. Submit annual budget to national fraternity
24. Form 990 tax document submitted to the IRS and to the national fraternity
25. No bills over 90 days past due with the national fraternity
26. 70% of members involved in at least one organization other than Phi Kappa Psi
27. Participate in the Phi Kappa Psi National Week of Service
28. One continuing education program per term with 85% attendance from chapter members
29. Partner with a campus organization OR partner with a community organization to co-host a philanthropy, service, or educational event at least once per year.
30. Chapters must maintain an approved partnership with an organization devoted to addressing poverty issues in their community.
31. Chapter Advisor, Faculty Advisor, and one additional advisors listed on Phi Psi Portal
32. Host at least one alumni event per term (two per year)
33. Participate/host Phi Kappa Psi Founders' Day event
34. Send an alumni newsletter twice per year



Advanced Chapter Operational Performance

Advanced Chapter Operations Performance standards provide a reasonable step above Basic performance to sharpen a chapter's operations. Chapters that implement these practices and meet these standards encapsulate the characteristics of a highly effective chapter.

1. 30 Community service hours per man per year.
2. Raise an average of \$100 philanthropic dollars per man per year.
3. Chapter GPA within top third (33%) of IFC chapters
4. Membership size within top third (33%) of IFC chapters
5. Officer minimum GPA is above the active minimum GPA
6. At least four (4) risk management education programs completed with 85% attendance requirement met for each
7. Secondary committees are established on Phi Psi Portal
8. 75% of members involved in at least one organization other than Phi Kappa Psi
9. Host one chapter wide community service event with at least 80% attendance from members
10. Partner with a campus organization OR partner with a community organization to co-host a philanthropy, service, or educational event at least twice per year.
11. Chapter Advisor, Faculty Advisor, and two additional advisors listed on Phi Psi Portal
12. Host at least three alumni events during academic year
13. Conduct alumni induction ceremony for graduating seniors
14. Distribute a recruitment scholarship to potential members
15. Member(s) of the chapter participate in the Fraternity's Professional Development Conference or Service Immersion Trips
16. Create and implement a mentoring program between members and alumni



Premier Chapter Operational Performance

Premier Chapter Operational Performance standards entail the highest levels of performance that a chapter can meet. Chapters that complete these standards are often performing above their peers both on campus and around the country.

1. 35 community service hours per man per year
2. Raise an average of \$150 philanthropic dollars per man per year
3. Chapter GPA within top quarter (25%) of IFC chapters
4. Membership size within top quarter (25%) of IFC chapters
5. Six (6) risk management education programs completed with 85% attendance requirement met for each
6. 80% of members involved in at least one organization other than Phi Kappa Psi
7. Chapter Advisor, Faculty Advisor, and three additional advisors listed on Phi Psi Portal



Accreditation Forms Overview

For more information on submission instructions for all four levels of recognition (Minimum, Basic, Advanced, and Premier), please visit HQDocs on Phi Psi Portal. The following documents can be found under the Accreditation folder under Chapters and Colonies. This details the person/persons responsible for submitting the data, the form in which the data is collected, who approves the form if necessary, and when the forms are due.

- **Accreditation Submission by Date:** This document lists each submission by its due date to the National Fraternity
- **Accreditation Submission by Operational Area:** This document lists each submission by its operational area (Academics, Alumni Relations, Campus and Community Involvement, Chapter Management, Financial Management, Fraternity Education, and Membership Recruitment)
- **Accreditation Submission by Position:** This document lists each submission by the Officer/Chairman responsible for the criteria
- **Accreditation Submission by Operational Performance:** This document lists each submission by its Recognition Level (Minimum Standards, Accredited, Accredited with Honors, Accredited with Distinction)



Minimum Chapter Operational Performance Forms Overview

1. No Risk Management Violations (10 points)

Note: The criteria for this are determined by Phi Kappa Psi's Standards Department through investigation and sanctioning of a chapter. If the department determines that the chapter violated a policy of Phi Kappa Psi, the chapter will have to complete all sanctioned requirements prior to moving back into "Good Standing" with the Fraternity.

- Operational Area: Chapter Management
- Submitted by: N/A
- Form: N/A
- Approval: N/A
- Due: May 1

2. 20 Community Service Hours per Man per Year (2 points)

- Operational Area: Campus and Community Involvement
- Submitted by: Community Service Chairman
- Form: Chapter Community Service Hours Tracking Form
- Approval: Vice President, Associate Director of Standards
- Due: May 1

3. Raise an Average of \$25 Philanthropic Dollars per Man per Year (2 points)

- Operational Area: Campus and Community Involvement
- Submitted by: Philanthropy Chairman
- Form: Philanthropy Event Form
- Approval: N/A
- Due: May 1

4. Chapter GPA at or Above the All Male Average or 2.75 (on a 4.0 scale), whichever is higher (2 points)

Note: The National Headquarters will send a link to all Greek Advisors to complete a form which will automatically submit the information into our database. If for some reason the Greek Advisor does not complete the form or does not have the information available, the chapter will be responsible for compiling the information and submitting it to the National Headquarters.

- Operational Area: Academics
- Submitted by: Greek Advisor
- Form: GPA/Membership Reporting Link
- Approval: N/A



- Due: December 31, May 1

5. Membership Size at or Above the All IFC Average OR At Least 25 Members (2 points)

Note: The National Headquarters will send a link to all Greek Advisors to complete a form which will automatically submit the information into our database. If for some reason the Greek Advisor does not complete the form or does not have the information available, the chapter will be responsible for compiling the information and submitting it to the National Headquarters.

- Operational Area: Membership Recruitment
- Submitted by: Greek Advisor
- Form: GPA/Membership Reporting Link
- Approval: N/A
- Due: December 31, May 1

6. Take At Least One New Member Class per Year and Conduct Initiation of New Member Class (4 points)

- Operational Area: Membership Recruitment
- Submitted by: Corresponding Secretary
- Form: N/A; Information Collected Through Reporting of Initiation on Phi Psi Portal
- Approval: N/A
- Due: May 1



Basic Chapter Operational Performance Forms Overview

1. 25 Community Service Hours per Man per Year (2 points)
 - Operational Area: Campus and Community Involvement
 - Submitted by: Community Service Chairman
 - Form: Chapter Community Service Hours Tracking Form
 - Approval: Vice President, Associate Director of Standards
 - Due: May 1

2. Raise an Average of \$50 Philanthropic Dollars per Man per Year (2 points)
 - Operational Area: Campus and Community Involvement
 - Submitted by: Philanthropy Chairman
 - Form: Philanthropy Event Form
 - Approval: N/A
 - Due: May 1

3. Membership Size within Top 50% of IFC Chapters (2 points)

Note: The National Headquarters will send a link to all Greek Advisors to complete a form which will automatically submit the information into our database. If for some reason the Greek Advisor does not complete the form or does not have the information available, the chapter will be responsible for compiling the information and submitting it to the National Headquarters.

 - Operational Area: Membership Recruitment
 - Submitted by: Greek Advisor
 - Form: GPA/Membership Reporting Link
 - Approval: N/A
 - Due: December 31, May 1

4. Academic Support Plan Created and Submitted (2 points)
 - Operational Area: Academics
 - Submitted by: Scholarship Chairman
 - Form: Academic Support Plan
 - Approval: Vice President
 - Due: September 30

5. Minimum GPA Established for All Members (2 points)
 - Operational Area: Academics
 - Submitted by: Scholarship Chairman
 - Form: Minimum Member GPA Verification
 - Approval: Vice President



- Due: September 30
6. Minimum GPA Established for Recruitment of New Members *(1 point)*
 - Operational Area: Academics
 - Submitted by: Scholarship Chairman
 - Form: Minimum Recruitment GPA Verification
 - Approval: Vice President
 - Due: September 30
 7. Fall Risk Management Education Program Completed with 85% attendance
Note: The fall program topic must cover alcohol and drug abuse or be the Alcohol Skills Training Program (ASTP). *(1 point)*
 - Operational Area: Chapter Management
 - Submitted by: Risk Management Chairman
 - Form: Management Education Program Form – Alcohol & Drug Abuse
 - Approval: President, Chapter Advisor, Director of Chapter Services & Standards
 - Due: December 31
 8. Spring Risk Management Education Program Completed with 85% attendance *(1 point)*
Note: For spring semester, Risk Management Education Program Form - [Insert Topic] can cover any of the 6 topics listed in the Risk Management Education Overview other than alcohol and drug abuse.
 - Operational Area: Chapter Management
 - Submitted by: Risk Management Chairman
 - Form: Risk Management Education Program Form - [Insert Topic]
 - Approval: President, Chapter Advisor, Director of Chapter Services & Standards
 - Due: May 1
 9. Safe Social Events Plan Created and Submitted *(3 points)*
 - Operational Area: Chapter Management
 - Submitted by: Risk Management Chairman
 - Form: Safe Social Events Plan
 - Approval: President, Chapter Advisor, Director of Chapter Services & Standards
 - Due: September 30
 10. All seven (7) Standing Committees Established *(2 points)*
 - Operational Area: Chapter Management
 - Submitted by: N/A
 - Form: N/A; Information Collected Through Roles on Phi Psi Portal
 - Approval: N/A
 - Due: September 30, February 28



Chapter Operations Documents Submitted (4 points)

Note: All chapter standards documents will be turned in via this form (Chapter Bylaws, Code of Conduct and Grievance Procedures, Letter of Good Standing from IFC, Officer Risk Management Signature Form)

- Operational Area: Chapter Management
- Submitted by: Corresponding Secretary
- Form: Chapter Operations Documents
- Approval: Chapter Advisor
- Due: September 30, February 28

11. Calendar Year Presidency (1 point)

Note: Winter/Spring Term Start – Chapter officers should begin their terms prior to Regional Officer Training in January.

- Operational Area: Chapter Management
- Submitted by: Corresponding Secretary
- Form: Calendar Year Presidency Verification Form
- Approval: Chapter Advisor
- Due: September 30, February 28

12. Chapter President Meets with the Greek Advisor Monthly (1 point)

Note: September, October, November, February, March, and April minimum

- Operational Area: Chapter Management
- Submitted by: President
- Form: President Meeting with Greek Advisor
- Approval: Chapter Advisor
- Due: May 1

13. President Check in with District Archon semi-annually (2 points)

- Operational Area: Chapter Management
- Submitted by: President
- Form: President Check in with District Archon
- Approval: District Archon
- Due: December 31, May 1

14. Host an Officer Transition/Reassessment Workshop (1 point)

- Operational Area: Chapter Management
- Submitted by: President
- Form: Officer Transition Workshop Form
- Approval: Chapter Services Consultant
- Due: December 31



15. Have at Least Two Active Social Media Accounts (1 point)

- Operational Area: Campus and Community Involvement
- Submitted by: Corresponding Secretary
- Form: Social Media Account Information
- Approval: Digital Marketing Manager
- Due: September 30, February 28

16. Attendance at National Events (3 points)

Note: The chapter is expected to send full delegations to both Regional Officer Trainings offered in January/February 2020 and the GAC in summer 2020

- Operational Area: Chapter Management
- Submitted by: N/A
- Form: N/A
- Approval: N/A
- Due: May 1

17. Adherence to national new member program and initiation deadlines dependent on pre-determined program length of 10-days, 21-days or 6-weeks. (4 points)

Note: \$1,000 fine per day until new member class is initiated if deadline is not met.

- Operational Area: Fraternity Education
- Submitted by: N/A
- Form: N/A
- Approval: N/A
- Due: Following new member education program

18. 100% of new members complete GreekLifeEDU (at least part 1) before June 1(1 point)

- Operational Area: Fraternity Education
- Submitted by: N/A; Individual member progress will be determined through monitoring of GreekLifeEDU
- Form: N/A
- Approval: N/A
- Due: June 1

19. Minimum Member Retention Rate of 80% for All New Member Classes (4 points)

- Operational Area: Membership Recruitment
- Submitted by: N/A
- Form: N/A; Information Collected Through Reporting of Initiation on Phi Psi Portal
- Approval: N/A
- Due: May 1



One Alumnus Present at Initiation to Give Alumni Address (1 point)

- Operational Area: Alumni Relations
- Submitted by: Chaplain
- Form: Initiation Alumni Attendance
- Approval: President
- Due: December 31, May 1

20. Ritual Review Completed for Chapter with 80% Membership Attendance (4 points)

- Operational Area: Fraternity Education
- Submitted by: Chaplain
- Form: Ritual Review Form
- Approval: N/A
- Due: May 1

21. Submit Annual Budget to National Fraternity (3 points)

- Operational Area: Financial Management
- Submitted by: Treasurer
- Form: 2019-2020 Annual Budget Submission
- Approval: Finance Advisor, Associate Director of Standards
- Due: September 30

22. Form 990 Tax Document Submitted to the IRS and to the National Fraternity (3 points)

- Operational Area: Financial Management
- Submitted by: Treasurer
- Form: 2018 990 Tax Document Submission Form
- Approval: N/A
- Due: May 1

23. No Bills Over 90 Days Past Due with the National Fraternity (3 points)

- Operational Area: Financial Management
- Submitted by: Treasurer
- Form: N/A; This will be collected automatically through submission of payments through OmegaFi
- Approval: N/A
- Due: N/A



24. 70% of members involved in at least one organization other than Phi Kappa Psi (3 points)
Note: Can include an on-campus job, any extra/co-curricular activities, on-campus organizations, etc.
- Operational Area: Campus and Community Involvement
 - Submitted by: Community Service Chairman
 - Form: Chapter Individual Member Involvement Tracking Form
 - Approval: N/A
 - Due: May 1
25. Participate in the Phi Kappa Psi National Week of Service (3 points)
- Operational Area: Campus and Community Involvement
 - Submitted by: Community Service Chairman
 - Form: National Week of Service Event Form
 - Approval: N/A
 - Due: May 1
26. One Continuing Education Program per Term with 85% Attendance from Chapter Members (3 points)
- Operational Area: Fraternity Education
 - Submitted by: Fraternity Education Chairman
 - Form: Continuing Education Program Form
 - Approval: Associate Director of Standards
 - Due: December 31, May 1
27. Partner with a Campus Organization OR Partner with a Community Organization to Co-host a Philanthropy, Service, or Educational Event At Least Once per Year (2 points)
- Operational Area: Campus and Community Involvement
 - Submitted by: Community Service Chairman
 - Form: Co-hosted Event Form
 - Approval: N/A
 - Due: May 1
28. Maintain an Approved Partnership with an Organization Devoted to Addressing Poverty Issues in their Community (4 points)
- Operational Area: Campus and Community Involvement
 - Submitted by: Community Service Chairman
 - Form: Organizational Partnership Reporting Form
 - Approval: Senior Director of Membership Development
 - Due: May 1



29. Chapter Advisor, Faculty Advisor, and One Additional Advisor Updated in Phi Psi Portal (2 points)

- Operational Area: Alumni Relations
- Submitted by: Corresponding Secretary
- Form: N/A; Information Collected Through Roster Updates on Phi Psi Portal
- Approval: N/A
- Due: September 30

30. Host At Least One Alumni Event per Term (Two per Year) (3 points)

- Operational Area: Alumni Relations
- Submitted by: Alumni Relations Chairman
- Form: Alumni Event Form
- Approval: N/A
- Due: December 31, May 1

31. Participate/Host Phi Kappa Psi Founders' Day Event (3 points)

- Operational Area: Alumni Relations
- Submitted by: Alumni Relations Chairman
- Form: Founders' Day Form
- Approval: N/A
- Due: May 1

32. Send an Alumni Newsletter Twice Per Year (1 point)

- Operational Area: Alumni Relations
- Submitted by: Alumni Relations Chairman
- Form: Alumni Newsletter Distribution
- Approval: Chapter Advisor
- Due: December 31, May 1



Advanced Chapter Operational Performance Forms Overview

1. 30 Community Service Hours per Man per Year (2 points)
 - Operational Area: Campus and Community Involvement
 - Submitted by: Community Service Chairman
 - Form: Chapter Community Service Hours Tracking Form
 - Approval: Vice President, Associate Director of Standards
 - Due: May 1

2. Raise an Average of \$100 Philanthropic Dollars per Man per Year (2 points)
 - Operational Area: Campus and Community Involvement
 - Submitted by: Philanthropy Chairman
 - Form: Philanthropy Event Form
 - Approval: N/A
 - Due: May 1

3. Chapter GPA within Top 33% of IFC Chapters (3 points)

Note: The National Headquarters will send a link to all Greek Advisors to complete a form which will automatically submit the information into our database. If for some reason the Greek Advisor does not complete the form or does not have the information available, the chapter will be responsible for compiling the information and submitting it to the National Headquarters.

 - Operational Area: Academics
 - Submitted by: Greek Advisor
 - Form: GPA/Membership Reporting Link
 - Approval: N/A
 - Due: December 31, May 1

4. Membership Size within Top 33% of IFC Chapters (2 points)

Note: The National Headquarters will send a link to all Greek Advisors to complete a form which will automatically submit the information into our database. If for some reason the Greek Advisor does not complete the form or does not have the information available, the chapter will be responsible for compiling the information and submitting it to the National Headquarters.

 - Operational Area: Membership Recruitment
 - Submitted by: Greek Advisor
 - Form: GPA/Membership Reporting Link
 - Approval: N/A
 - Due: December 31, May 1



5. Officer Minimum GPA is Above the Active Minimum GPA (1 point)
 - Operational Area: Academics
 - Submitted by: Scholarship Chairman
 - Form: Officer GPA Verification
 - Approval: Vice President
 - Due: September 30

6. At Least Four (4) Risk Management Education Programs Completed with Attendance Requirement Met (3 points)

Note: Risk Management Education Program Form – [Insert Topic] can cover any of the 6 topics listed in the Risk Management Education Overview other than Alcohol and Drug Abuse.

 - Operational Area: Chapter Management
 - Submitted by: Risk Management Chairman
 - Form: Risk Management Education Program Form – [Insert Topic]
 - Approval: President, Chapter Advisor, Director of Standards
 - Due: May 1

7. Secondary Committees are Established on Phi Psi Portal (2 points)
 - Operational Area: Chapter Management
 - Submitted by: Corresponding Secretary
 - Form: N/A; Information Collected Through Roles on Phi Psi Portal
 - Approval: N/A
 - Due: September 30, February 28

8. 75% of members involved in at least one organization other than Phi Kappa Psi (2 points)

Note: Can include an on-campus job, any extra/co-curricular activities, on-campus organizations, etc.

 - Operational Area: Campus and Community Involvement
 - Submitted by: Community Service chairman
 - Form: Chapter Individual Member Involvement Tracking Form
 - Approval: N/A
 - Due: May 1

9. Host One Chapter Wide Community Service Event with At Least 80% Attendance of Members (3 points)
 - Operational Area: Campus and Community Involvement
 - Submitted by: Community Service Chairman
 - Form: Community Service Event Form
 - Approval: N/A
 - Due: May 1



10. Partner with a Campus Organization OR Partner with a Community Organization to Co-host a Philanthropy, Service, or Educational Event At Least **Twice** per Year (3 points)
 - Operational Area: Campus and Community Involvement
 - Submitted by: Community Service Chairman
 - Form: Co-hosted Event Form
 - Approval: N/A
 - Due: May 1

11. Chapter Advisor, Faculty Advisor, and **Two** Additional Advisors Updated in Phi Psi Portal (2 points)
 - Operational Area: Alumni Relations
 - Submitted by: Corresponding Secretary
 - Form: N/A; Information Collected Through Roster Updates on Phi Psi Portal
 - Approval: N/A
 - Due: September 30

12. Host an Alumni Event **Three** times during the academic year (2 points)
 - Operational Area: Alumni Relations
 - Submitted by: Alumni Relations Chairman
 - Form: Alumni Event Form
 - Approval: N/A
 - Due: May 1

13. Conduct Alumni Induction Ceremony for Graduating Seniors (1 point)
 - Operational Area: Alumni Relations
 - Submitted by: Alumni Relations Chairman
 - Form: Alumni Induction Ceremony
 - Approval: Chapter Advisor, Director of Chapter Services & Standards
 - Due: May 1

14. Distribute a Recruitment Scholarship to Potential Members (2 points)
 - Operational Area: Membership Recruitment
 - Submitted by: Membership Recruitment Chairman
 - Form: Recruitment Scholarship Form
 - Approval: N/A
 - Due: May 1



15. Member(s) of the Chapter Participate in the Fraternity's Professional Development Conference or Service Immersion Trips (3 points)

- Operational Area: Fraternity Education
- Submitted by: N/A
- Form: N/A
- Approval: N/A
- Due: May 1

16. Create and Implement a Mentoring Program between Members and Alumni (2 points)

- Operational Area: Alumni Relations
- Submitted by: Alumni Relations Chairman
- Form: Alumni Mentoring Form
- Approval: N/A
- Due: May 1



Premier Chapter Operational Performance Forms Overview

1. 35 Community Service Hours per Man per Year (2 points)
 - Operational Area: Campus and Community Involvement
 - Submitted by: Community Service Chairman
 - Form: Chapter Community Service Hours Tracking Form
 - Approval: Vice President, Associate Director of Standards
 - Due: May 1

2. Raise an Average of \$150 Philanthropic Dollars per Man per Year (2 points)
 - Operational Area: Campus and Community Involvement
 - Submitted by: Philanthropy Chairman
 - Form: Philanthropy Event Form
 - Approval: N/A
 - Due: May 1

3. Chapter GPA within Top 25% of IFC Chapters (3 points)

Note: The National Headquarters will send a link to all Greek Advisors to complete a form which will automatically submit the information into our database. If for some reason the Greek Advisor does not complete the form or does not have the information available, the chapter will be responsible for compiling the information and submitting it to the National Headquarters.

 - Operational Area: Academics
 - Submitted by: Greek Advisor
 - Form: GPA/Membership Reporting Link
 - Approval: N/A
 - Due: December 31, May 1

4. Membership Size within Top 25% of IFC Chapters (2 points)

Note: The National Headquarters will send a link to all Greek Advisors to complete a form which will automatically submit the information into our database. If for some reason the Greek Advisor does not complete the form or does not have the information available, the chapter will be responsible for compiling the information and submitting it to the National Headquarters.

 - Operational Area: Membership Recruitment
 - Submitted by: Greek Advisor
 - Form: GPA/Membership Reporting Link
 - Approval: N/A
 - Due: December 31, May 1



5. All Six (6) Risk Management Education Programs Completed with Attendance Requirement Met
(3 points)

Note: Risk Management Education Program Form – [Insert Topic] can cover any of the 6 topics listed in the Risk Management Education Overview other than Alcohol and Drug Abuse.

- Operational Area: Chapter Management
- Submitted by: Risk Management Chairman
- Form: Risk Management Education Program Form – [Insert Topic]
- Approval: President, Chapter Advisor, Director of Standards
- Due: May 1

6. 80% of members involved in at least one organization other than Phi Kappa Psi (2 points)

Note: Can include an on-campus job, any extra/co-curricular activities, on-campus organizations, etc.

- Operational Area: Campus and Community Involvement
- Submitted by: Community Service chairman
- Form: Chapter Individual Member Involvement Tracking Form
- Approval: N/A
- Due: May 1

7. Chapter Advisor, Faculty Advisor, and **Three** Additional Advisors Updated in Phi Psi Portal
(2 points)

- Operational Area: Alumni Relations
- Submitted by: Corresponding Secretary
- Form: N/A; Information Collected Through Roster Updates on Phi Psi Portal
- Approval: N/A
- Due: September 30



Criteria	Min. Standards	Basic Performance	Advanced Performance	Premier Performance	Total Points Available
No Risk Management Violations	✓	✓	✓	✓	10
20 community service hours per man per year	✓	25 hours per man	30 hours per man	35 hours per man	8
Raise an average of \$25 philanthropic dollars per man per year	✓	\$50	\$100	\$150	8
Chapter GPA at or above the all-male average or 2.75 (on a 4.0 scale), whichever is higher	✓	✓	Chapter GPA within 33% of IFC	Chapter GPA within top 25% of IFC	8
Membership size at or above the all IFC average, or at least 25 members	Min. 25 Members	Top 50% of IFC	Top 33% of IFC	Top 25% of IFC	8
Take at least one new member class per year and conduct initiation of new member class	✓	✓	✓	✓	4
Academic support plan created and submitted		✓	✓	✓	2
Minimum GPA established for all members		✓	Officer minimum GPA is above the active minimum GPA	✓	3
Minimum GPA established for recruitment of new members		✓	✓	✓	1
Completion of Fall and Spring risk management education program with 85% attendance from chapter members (Fall Program Topic: Alcohol and Drug Abuse)		✓	Four programs completed with 85% attendance requirement met for each	All six programs completed with 85% attendance requirement met for each	8
Safe Social Events plan created and submitted		✓	✓	✓	3
All seven (7) standing committees established on Phi Psi Portal		✓	Secondary committees are established on Officer Portal	✓	4
Chapter Operations Documents Submitted (Chapter Bylaws, Code of Conduct and Grievance Procedure, Letter of status from IFC, Officer Risk Management signature form)		✓	✓	✓	4
Calendar year presidency		✓	✓	✓	1
President meets with Greek Advisor monthly		✓	✓	✓	1
Semesterly check in with the District Archon		✓	✓	✓	2
Host an officer transition/reassessment workshop		✓	✓	✓	1
Have at least two active social media accounts		✓	✓	✓	1
Attendance at mandatory national events		✓	✓	✓	3
Adherence to national new member program and initiation deadlines		✓	✓	✓	4
100% of new members complete GreekLife EDU (at least part 1) by June 1		✓	✓	✓	1
Minimum new member retention rate of 80% for all new member classes		✓	✓	✓	4
One alumnus present at initiation to give alumni address		✓	✓	✓	1
Ritual review completed for chapter with 80% membership attendance		✓	✓	✓	4
Submit annual budget to national fraternity		✓	✓	✓	3
Form 990 tax document submitted to the IRS and to the national fraternity		✓	✓	✓	3
No bills over 90 days past due with the national fraternity		✓	✓	✓	3
70% of members involved in at least one organization other than Phi Kappa Psi		✓	75% of members	80% of members	7
Participate in Phi Kappa Psi National Week of Service		✓	Host one-chapter wide community service event with at least 80% attendance from members	✓	5
One continuing education program per term with 85% attendance from chapter members.		✓	✓	✓	3
Partner with a campus organization OR partner with a community organization to co-host a philanthropy, service, or educational event at least once per year		✓	Twice per year	✓	5
Chapters must maintain an approved partnership with an organization devoted to addressing poverty issues in their community		✓	✓	✓	4
Chapter Advisor, Faculty Advisor, and one additional advisor updated in Officer Portal		✓	Chapter Advisor, Faculty Advisor, and two additional advisors	Chapter Advisor, Faculty Advisor, and three additional advisors	6
Host at least one alumni event per term (two per year)		✓	Host an alumni event three times during the academic year	✓	5
Participate/Host Phi Kappa Psi Founder's Day event		✓	✓	✓	3
Send an alumni newsletter twice per year		✓	✓	✓	1
Conduct alumni induction ceremony for graduating seniors			✓	✓	1
Distribute recruitment scholarship to PNMs			✓	✓	2
Member(s) of the chapter participate in the Fraternity's Professional Development Conference or Service Immersion Trips			✓	✓	3
Create and implement a mentoring program between members and alumni			✓	✓	2



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