

PHI KAPPA PSI FRATERNITY

Intellect. Morality. Spirituality. Loyalty.

RISK MANAGEMENT EDUCATION OVERVIEW

Academic Year 2023-2024

Risk Management Educational Requirements

In accordance with [Phi Kappa Psi's 2023-2024 risk management policies](#), there are mandatory requirements for chapters to provide risk management education to their members. Each year, all active members are required to receive education on general insurance and risk management, in addition to providing one (1) member safety educational program. This is a minimum standard requirement for all chapters in 2023-2024, as outlined below. Failure to comply may result in a 10% increase of the chapter's insurance premium for the following academic year. Additional details about the risk management education requirements are outlined below:

1. Fall 2023 Requirement

- **Topic:** General Insurance & Risk Management
- **Deadline:** 10/15/2023
- **Attendance Requirement:** 100% of active members
- **Submission:** No form submission required – completion of course on *Compass*
 - *Accessing the Course:* The *General Insurance & Risk Management* course will be taken via Phi Kappa Psi's learning management system (LMS), *Compass*, which can be accessed via the Phi Psi Portal through the *Compass* icon.

2. One (1) Member Safety Educational Program

- **Topic:** Chapter may select from one of six topics (below)
 - *Mental Health*
 - *Drug & Alcohol Abuse*
 - *Hazing & Fraternity Education*
 - *Criminal Liability & Basic Legal Concepts*
 - *Sexual Violence Prevention*
 - *Fire prevention*
- **Deadline:** 06/14/2024
- **Attendance Requirement:** 85% of active members; 85% of new members
- **Submission:** Form submission on Phi Psi Portal
 - The chapter's risk management chairman will submit verification on the Phi Psi Portal under Minimum Standards. An overview of the program must be provided, including the names of all attendees. The attendance requirement will be evaluated based on the chapter's roster on the Phi Psi Portal at the time the educational program was held.

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SCHEDULING A MEMBER SAFETY EDUCATIONAL PROGRAM

Below you will find a general description of each topic, and suggested resources to provide the education. The following topics are recommended to fulfill your chapter's educational requirements. Many campuses have specific staff/departments who are trained and available to present on these topics. You may also utilize community organizations and local resources to provide the education. If you need help identifying someone to provide a presentation or would like to request an additional topic for approval, please contact Benjamin Sigler, Senior Director of Chapter Operations, at bds@phikappapsi.com.

Topic: Alcohol & Drug Abuse

Alcohol and drug abuse programs focus on the effects of alcohol and illegal drugs. They include signs and dangers of addictive behavior and focus on the resources available to support those suffering and recovering from addiction.

➤ **Resources to Contact:**

- *Alcohol & Drug Education Center*
- *Student Health Services*
- *Counseling Center*
- *Student Conduct Office*

➤ **Areas of Focus:**

- *Effects of alcohol and drugs on the body*
- *Myths of alcohol and drug use*
- *Alcoholism & substance use disorder*
- *Signs of abuse and addiction*
- *How to talk to someone who may be suffering from substance abuse/addiction*
- *Long-term impacts of substance abuse*

Topic: Hazing & Fraternity Education

Anti-hazing programs focus on reviewing the policies and definitions of hazing. They identify what hazing is and how it can impact new members. These programs stress the importance of a positive new member experience and provide information on how to build this type of program.

➤ **Resources to Contact:**

- *Fraternity & Sorority Life Office*
- *Student Conduct Office*

➤ **Areas of Focus:**

- *Phi Kappa Psi Policies, Statement on Fraternity Education, & Edict of Executive Council*
- *University policies & state laws regarding hazing*
- *NIC Statement on Hazing & Pre-Initiation Activities*
- *Alternatives to hazing to build brotherhood*
- *Resources for reporting hazing*

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Topic: Sexual Violence Prevention

Sexual violence prevention programs explain culture and behavior that can perpetuate sexual violence. These programs focus on how to establish consent and create healthy relationships. These programs explain strategies to intervene in problematic situations and ways you can support survivors.

➤ **Resources to Contact:**

- *Title IX Office*
- *Sexual Violence Prevention Services*
- *Community Rape Crisis Center*
- *Student Health Services*

➤ **Areas of Focus:**

- *Characteristics of healthy and unhealthy relationships*
- *Facts and statistics about sexual assault*
- *Resources for reporting sexual assault*
- *Role of bystanders in sexual violence prevention*
- *Role of masculinity and socialization in sexual violence*
- *Understanding and avoiding sexism (e.g., party themes)*

Topic: Fire Prevention

Fire prevention programs focus on creating a safe chapter environment. Often, these programs will include demonstrations and activities to learn proper procedures for incidents.

➤ **Resources to Contact:**

- *Fire Marshal and/or Local Fire Department*

➤ **Areas of Focus:**

- *Fire drill at facility and review of evacuation procedures*
- *Fire prevention policies and procedures for the facility*
- *Fire escape tips & usage of fire extinguishers*
- *Common fire hazards*

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Topic: Criminal Liability & Basic Legal Concepts

Criminal liability and basic legal concepts should focus on the legal aspects of organizational membership and activity. They should explain how individual decisions and policy violations may have legal repercussions for both the chapter and its individual members.

➤ Resources to Contact:

- *Student Legal Services*
- *Local District Attorney*
- *Local Attorney*

➤ Areas of Focus:

- *Criminal liability associated with a fraternity*
- *Legal concerns/issues around alcohol (organizational and individual)*
- *Legal concerns/issues around hazing (organizational and individual)*
- *Legal concerns around sexual assault (organizational and individual)*
- *Current legal issues, including social event accidents and deaths*
- *Chapter officer/member liability for chapter actions*

Topic: Mental Health Awareness

Mental health is an increasing concern among young college students, and fraternity men are no exception. Awareness programs provide you with the opportunity to understand some common mental health concerns, reduce stigmas around treatment, and provide you with the tools to support your brothers in a time of need.

- *Counseling and Psychological Services*
- *Campus Health & Safety*
- *Student Health Services*
- *Licensed Clinical Social Workers (LCSW)*
- *Community Mental Health Clinics*

➤ Areas of Focus:

- *Mental Health First Aid*
- *Identifying a mental health crisis*
- *Understanding the breadth of mental health problems*
- *Seeking help for yourself and others*
- *Common problems among college students*

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MEMBER SAFETY EDUCATIONAL PROGRAM PLANNING & CONSIDERATIONS

To ensure a successful risk management education program, a chapter officer should be responsible for coordinating the presentations. This can become the primary focus for the Risk Management Chairman, VGP, or another appropriate officer. Before scheduling a presentation, it can be helpful to spend some time thinking about *why* an educational program would be beneficial. Spend time as a committee and/or executive board to consider the following questions:

- *What issues do you currently see in your chapter, Greek community, or campus community?*
- *What types of programs do your members respond best to?*
- *What program would help make your chapter a healthier, safer organization?*

When contacting a presenter, there will be some logistics to consider. Make sure to have the following information available for your presenter:

➤ **Who will be in attendance?**

Share how many members should be in attendance. Providing an estimate for the presenter allows them to determine the appropriate format and activities.

➤ **What program are you looking for?**

Share the general topic you are looking to have them cover. If the office has “pre-packaged” presentations, mention the specific presentation you believe would be most appropriate. If you are looking for the presentation to focus on a specific issue, be sure to mention this as well. If you find there is a format that works well for your chapter (e.g., interactive, small group discussions, etc.), please share this with your presenter.

➤ **When will the presentation occur?**

Identify a preferred date and time for your presentation. If there are additional dates that work, share these as well. When requesting the presentation, you should either ask the presenter how long their program takes and/or provide a desired length of time.

➤ **Where will this presentation be held?**

Provide a meeting location for the presenter, and make sure they are comfortable in this space. Consider whether they will need technology or visual accessories. If your chapter facility won't suffice, reserve another space on campus.

➤ **Why are you doing all this?**

Explain the Risk Management Education Program requirements and/or if this is part of another requirement (e.g., sanction). Indicate what you hope your members will gain from this presentation, which may include points from your initial planning discussions.

The presenter will be a guest of the organization, so it's important to be professional and accommodating. Presenters should be contacted a minimum of two weeks prior to the presentation, although the ideal scheduling would be four to six weeks out. Prior to their arrival, please assign a member to be the presenter's host. If you are eating a meal prior to the presentation, invite them to join. Following the presentation, send a thank you note to the individual.